

**MINUTES OF TOSTOCK ANNUAL PARISH COUNCIL MEETING HELD IN  
THE VILLAGE HALL ON WEDNESDAY 9<sup>th</sup> MAY 2012**

**PRESENT:** Cllrs Ms S Waitkins , R Wadsworth, Mrs V Kemball, W Moore, R Cross  
& M Baully. C Cllr Mrs J Storey & D Cllr Ms Sarah Mansel

2 villagers

**ELECTION OF OFFICERS**

Chairman - Cllr Ms Waitkins. Proposed by Cllr Cross, seconded by Cllr Mrs Kemball  
– all in favour. Declaration of Acceptance completed.

Vice Chairman - Cllr Wadsworth. Proposed by Cllr Mrs Kemball, seconded by Cllr Moore – all in  
favour.

**PUBLIC PARTICIPATION** The following matters were raised:

Query regarding the state of The Green

Management of the pond on The Leys

**APOLOGIES:** Cllrs S Spence & M O'Reilly. Police.

**DECLARATIONS OF INTEREST**

Cllr Baully - Item 9 Planning

Cllr Cross - Item 9 Planning

**MINUTES OF THE PARISH COUNCIL MEETING 14<sup>th</sup> MARCH 2012**

It was proposed by Cllr Mrs Kemball, seconded by Cllr Wadsworth that the minutes of the Parish Council meeting held on the 14<sup>th</sup> March 2012 be approved as a true and accurate record and signed accordingly. Five councillors in favour. (those that were present)

**APPOINTMENT OF REPRESENTATIVES**

Tree Officer - Cllr Mrs Kemball  
Footpaths - Cllr Wadsworth  
SALC - all councillors  
Village Hall - Cllr Baully  
Poors Charity - Cllrs Moore & Cross

**COMMUNICATION PROCEDURES WITHIN THE COUNCIL**

Details had previously been circulated by Cllr O'Reilly. It was noted that any letters in future be circulated to all members.

The meeting recessed for the next item.

**REPORTS**

**County/ District Cllr Mrs Jane Storey** – a number of services have been out sourced and are generating money. Some of the savings have come from working with other councils. Properties owned by SCC are being rationalised Full report circulated to all councillors.

**D Cllr Ms Sarah Mansel** – lot of discussion about the new Neighbourhood Plan etc. – the Planning Policy department are hoping to be able to use the planning as guidelines. Council is looking at medium term use of offices at Needham Market and Hadleigh but will integrate more over the years. Tier 4 staff will be finalised in July. There are two Executives who have started now.

**Police** - nothing further to add to the APM report.

**Village Hall** – nothing further to add to the APM report

Signature.....

The meeting reconvened.

#### FINANCE

632 **Cheques:** It was proposed by Cllr Ms Waitkins, seconded by Cllr Moore that the following cheques be issued. All in favour.

<u>Chq</u>		
1006	Pamela Moreton Ceramics (Jubilee Mugs)	£1,080.00
1007	SALC (subs)	£ 211.00
1008	Personnel	£ 345.96

Income: £2,676.40 (Precept, interest & cleansing grant) Current A/c: £8,922.78

633 **To approve unaudited Accounts 2011/2012:** the accounts had been circulated previously to all councillors and acceptance was proposed by Cllr Moore, seconded by Cllr Baully – all in favour.

634 **Risk Assessment:** last year's assessment had been circulated to all councillors for comment. The gift of a Notice Board by The Croft to be added and some benches – Cllr Ms Waitkins to advise locations.

635 **Standing/Financial Orders:** No changes required. Proposed by Cllr Mrs Kemball, seconded by Cllr Moore – all in favour.

636 **Auditor for 2012/2013:** SALC – proposed by Cllr Mrs Kemball, seconded by Cllr Baully. All in favour.

#### PLANNING APPLICATIONS

**Meadow House enforcement:** It was proposed by Cllr Ms Waitkins that the clerk should write – on a monthly basis - to the enforcement officer (Ms Driscoll) to enquire the current situation regarding the enforcement. Seconded by Cllr Wadsworth – all in favour.

**Place Farm, Church Road:** The same to apply to the alleged breach of planning controls in respect of this property. Clerk to contact Mr Burrows at MSDC. Proposed by Cllr Cross and seconded by Cllr Ms Waitkins. All in favour.

#### VILLAGE MATTERS

**Signage:** the clerk to contact Highways as there is no sign for Ashley Close.

**Damage to The Green:** a number of people have complained about the damage by The Crossings but the owners have confirmed they will reinstate / replace back to the original status. Currently they have actually increased the size of the easement by 1½ yards from the green into the drive.

**The Croft pavement:** this has already been reported – clerk to chase.

**Memorial tree – The Leys:** brief discussion on planting a memorial tree, Cllr Mrs Kemball agreed to investigate and report back to councillors.

#### CORRESPONDENCE

Various brochures for circulation  
MSDC Development Plan – circulate.

DATE OF NEXT MEETING - 20<sup>th</sup> June 2012

There being no further business the Chairman closed the meeting.

Signature.....