

TOSTOCK PARISH COUNCIL
Ordinary Meeting: 12 March 2024

Payments and Income Schedule

Councillors are recommended to authorise the following payments:

To:	Reason	Payment (£s)	VAT (£s)	Total (£s)
Gipping Press Ltd*	Tostock Chronicle (February)	313.00		313.00
Mr O Holland*	Litter-picker costs	46.87		46.87
D Reed (Clerk)**	Salary - February (26 hours@£16.02; plus homeworking allowance@£26.00 minus £83.20 PAYE)	359.32		359.32
D Reed (Clerk)**	Salary - March (26 hours@£16.02; plus homeworking allowance@£26.00 minus £83.20 PAYE)	359.32		359.32
HMRC	PAYE (February)	83.20		83.20
HMRC	PAYE (March)	83.20		83.20
Mr O Holland	Litter-picker costs	40.00		40.00
D Reed (Clerk)***	Admin. expenses (October-March)	59.86		59.86
Total		£1,344.77	£0.00	£1,344.77

Notes:

*These payments were effected ahead of the meeting due to the need to meet deadlines.

**Homeworking allowance is at the approved HMRC rate.

***Expenses were as follows:

£18.00 one book of first-class stamps (£10.00) and one of second-class stamps (£8.00)

£4.49 printer ink

£18.95 pack of five lever arch files

£11.99 pack of five dividers for lever arch files

£6.43 pack of A4 punched pockets

Councillors are asked to note the following income received:

From:	Reason	Total (£s)
NatWest	Interest (January and February)	93.81
Tostock Chronicle Advertiser	Advert	80.00
Mid Suffolk District Council	Cleansing grant (October-December)	270.92
Total		£444.73