

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual accounts in the column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

TOSTOCK PARISH COUNCIL

County area (local councils and parish meetings only):

SUFFOLK

Financial year ending 31 March 2020

Prepared by (Name and Role):

Sharon Burman PARISH CLERK

Date:

17/04/2019

	£	£
Balance per bank statements as at 31/3/20:		
Current Account	7,028.9	
Reserve Account	37,508.9	
		44,537.7
Petty cash float (if applicable)		N/A
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
Cheque Number		
1441	(152.76)	
1442	(19.20)	
1443	(110.00)	
1444	(57.47)	
1445	(277.70)	
1445	(111.97)	
1446	(54.00)	
		(783.10)
Add: any un-banked cash as at 31/3/20		
N/A		
		-
Net balances as at 31/3/20 (Box 8)		<u>43,754.6</u>