

**MINUTES OF TOSTOCK PARISH COUNCIL MEETING HELD IN  
THE VILLAGE HALL ON WEDNESDAY 25<sup>th</sup> JUNE 2014**

**PRESENT:** Cllrs R Wadsworth (Chairman), Ms S Waitkins, P Herbert, Mrs S Nice, A Scully,  
M O'Reilly & C Cllr J Storey  
12 villagers

**APOLOGIES** Cllr Mrs V Kemball, D Cllr Ms S Mansel. Mrs Bottomley (Clerk)

**PUBLIC PARTICIPATION -**

Caravan and dog have left Rectory Farm  
The usual footpaths have been cut  
Concern there was no spare tyre for grass cutting tractor – take tyre to garage if puncture  
No spare fuel can for tractor – to put on next agenda  
No instruction book with strimmer – informed who to contact for instruction book whereabouts  
Clerk to attend meeting with Chairman

**DECLARATIONS OF INTEREST**

Cllr M O'Reilly - Item 10 War Memorial (665)

Cllr S Waitkins queried whether Cllr Scully should declare an interest in item 11 Village Hall Roof the clerk informed Council there was no interest to declare.

**DISPENSATIONS** - none

**MINUTES OF THE PARISH COUNCIL MEETING 16<sup>th</sup> APRIL & 21<sup>st</sup> MAY 2014**

An adjustment being made to the minutes of 16<sup>th</sup> April taking 'members of the public again lobbied for responses to queries raised under Public Forum and' was taken out the paragraph to read 'The meeting went into recess to further discuss the issue raised but at this juncture the meeting became very unruly and disruptive.' it was proposed by Cllr Herbert, seconded by Cllr Waitkins that the minutes should be approved as a true and accurate record and signed accordingly. All in favour.

Meeting recessed

Member of the public asked if this should be deferred until Cllr Kemball was in attendance. The Chair informed them Council had voted to accept the minutes.

Meeting resumed

An adjustment being made to the minutes of 21<sup>st</sup> May under Village Hall Roof, taking out 'It was understood' to read: 'Cllr Waitkins understood' and the final sentence to read 'The Treasurer of the VHMC to be contacted by Cllr Herbert about this matter.' The minutes were approved as a true and accurate record and signed accordingly. All in favour.

**REPORTS**

**County Councillor – Mrs J Storey** – Expressed her thanks to the church and Village Hall Committee for the art show; she very much enjoyed her visit. Cllr Storey reported on the broadband issues concerning Tostock advising by the end of 2015 the village should have 15mega bits of broadband speed.

**District Councillor – Ms S Mansel** - was unable to attend but sent her report which was read out by the Chairman.

**Police** – did not attend but sent a report which was read out by the Chairman.

Signature

**Village Hall** – nothing more to report, at the next meeting the report will cover the art show. Cllr Herbert advised if anyone had any problems with the village roof and how the money was spent to contact the VHMC.

#### REVISED CODE OF CONDUCT

Papers relating to the revised Suffolk Local Code of Conduct had been circulated to all Councillors prior to the meeting. Cllr Scully proposed adopting the revised Suffolk Local Code of Conduct seconded by Cllr Nice. All in favour.

#### FINANCE

686 **Cheques:** It was proposed by Cllr Herbert, seconded by Cllr Nice that the following cheques issued for June be approved. All in favour.

<u>Chqs</u>		
1109	Litter Picker	£ 43.94
1110	SALC (training)	£129.60
1111	Swaingrove (newsletter)	£119.00
1112	Cheque cancelled	£ 0.00
1113	Clerk (expenses)	£ 63.45
1114	War memorial deposit	£200.00
S/O	Personnel May/June	£230.48

Reserve A/c £28,371.22

660 **Signatories – update:** Cllr Waitkins reported the bank had advised each individual had to go and collect their own form.

684 **Standing Orders:** To defer until the August meeting. A working party to go through the Standing Orders and Financial Regulations before the next meeting. All in favour.

#### PLANNING APPLICATIONS

No applications received.

Cllr Waitkins reported The Croft was applying for Solar Panels and advised the dwelling was within a conservation area.

Meeting recessed : Cllr Storey advised solar panels can be free standing and not necessarily on a roof.

Meeting reconvened.

Council to await the planning application

#### E-MAIL REGISTER

Deferred until the August meeting.

#### RENOVATION OF WAR MEMORIAL

665 Update: The war memorial had been removed by the conservator for restoration work. The deposit of £200 had been paid, the estimate had not changed and nothing unexpected was found when moved. Expected to be remounted September/October (aware of the priority of it) It will be mounted further out from the wall so it should avoid issues with damp in the future.

#### VILLAGE HALL ROOF

Cllr Waitkins asked whose responsibility it was if the village hall roof is damaged in the future as there is no certificate of guarantee. Public money had been donated as well as Parish council monies had been used and the contractor was not indemnified for future damage. The Chairman advised the matter is not under Parish Council control and would need to ask the VHMC. It was advised the insurers were happy with the works. Cllr Herbert asked for the matter to be deferred to the next meeting so he is able to clarify the matter with the VHMC. All in favour

Signature

UPDATE ON HIGHWAY MATTERS

Cllr Scully reported John Simpson from SCC Highways had been taken around the village with a range of highway issues to take forward with the help of C Cllr J Storey. Cllr Scully had produced a map which was distributed to all Councillors at the meeting showing all the proposed works which included new and remedial works. These works were discussed and an extra 'slow' marking on New Road was asked to be added to the map, to be marked as S6. Cllr Scully proposed accepting the map of proposed works, Cllr Waitkins seconded. All in favour.

VILLAGE MATTERS**Meadow House****Builders Yard**

The clerk was asked to write to the Enforcement Officer at MSDC regarding Meadow House plot to request a site visit as it is currently being used as a builders site within a residential area.

**Signage The Green**

Council discussed the matter. Cllr O'Reilly expressed concern and recapped past events to do with The Green. The wording on the notice was discussed. The meeting was recessed twice to allow contributions from the public on the matter.

It was proposed by Cllr Waitkins the wording should read 'No Horses or Cars on The Green' this was seconded by Cllr Herbert. 4 votes in favour 2 against

**Trees**

It was advised Cllr Kemball had contacted Highways on the matter. To be deferred to the next meeting.

**Apple Store**

To be deferred to the next meeting.

**GLMotors****Enforcement update**

The enforcement had now expired.

**Gardeners Arms**

The Chairman had spoken to the Landlord who advised the tenancy agreement expires in January and he was hoping it would be renewed. The landlord was thinking of putting up a rail to allow horses/ponies to be tethered to it so avoiding them going on The Green. He reported he had received a letter from the Clerk advising the use of The Green for cars once a year. No letter had been seen by the Chairman.

**Website**

Cllr O'Reilly volunteered to take responsibility of the website he was advised by Cllr Waitkins to contact Julie Harrison who was interested in helping with the website.

**Ponies on the Green**

Previously dealt with.

CORRESPONDENCE

MSDC – Affordable Housing News for Parish Councils circulate all Councillors – Council discussed whether to contact Orford housing re affordable housing it was agreed to wait until the Parish Plan was completed. Cllr Waitkins advised the Parish Plan was now in its final draft and when completed would be circulated to all Councillors.

NALC – Code of Conduct amended circulated with agenda

No further correspondence had been received

DATE OF NEXT MEETING

It was confirmed the date of the next scheduled meeting as 6<sup>th</sup> August 2014

There being no further business the Chairman closed the meeting at 8.55 pm

Signature