

**MINUTES OF TOSTOCK PARISH COUNCIL MEETING HELD IN THE  
VILLAGE HALL ON WEDNESDAY 29<sup>th</sup> OCTOBER 2014**

**PRESENT:** Cllrs P Herbert, Ms S Waitkins, Mrs S Nice, Mrs V Kemball, Mrs M Bottomley (Clerk)  
& D Cllr S Mansel

11 villagers

**APOLOGIES** Cllr M O'Reilly, D Cllr Mrs J Storey & Police.

**PUBLIC PARTICIPATION** - hedge in Flatts Lane and the hedge next to the apple store have been attended to. Meeting agreed to write to contractors thanking them

**DECLARATIONS OF INTEREST** - None

**DISPENSATIONS** - None

**MINUTES OF THE PARISH COUNCIL PLANNING MEETING 1<sup>st</sup> September 2014**

It was proposed by Cllr Mrs Kemball, seconded by Cllr Mrs Nice that the minutes of the Planning meeting held on the 1st September 2014 be approved as a true and accurate record and signed accordingly. All in favour.

**MINUTES OF THE PARISH COUNCIL MEETING 17<sup>th</sup> SEPTEMBER 2014**

It was proposed by Cllr Herbert, seconded by Cllr Ms Waitkins that the minutes of the parish council meeting held on the 17<sup>th</sup> September 2014 be approved as a true and accurate record and signed accordingly. All in favour.

**REPORTS**

**County Councillor – Mrs J Storey** –report circulated covering two motions debated, Cabinet 14<sup>th</sup> October and Highways discussion with John Simpson.

**District Councillor – Ms S Mansel** - report circulated covering planning charter, openness of local government bodies (filming and recording of council meetings) community infrastructure levy, affordable homes strategy, void performance, accommodation review, planning policy and concern over sky lanterns and Helium filled balloons.

**Police** – 1 recorded crime since the last meeting in September – burglary dwelling. Investigation ongoing Police Direct changing to Police Connect to be launched on 1<sup>st</sup> November. Concern over Hare coursing.

General information – contact 101.

Information to be printed in The Chronicle.

**Village Hall** – annual inspection of the village hall play area has taken place, trial of the projection equipment took place on 26<sup>th</sup> September – and worked well. Lighting in the hall has been improved; the bi-annual Ceilidh on 11<sup>th</sup> October was a great success.

It was queried why the Chairman but not the Clerk received Village Hall reports. Ms H Jones to be asked to ensure the Clerk receives a copy.

**Chairman's update** – Cllr Herbert clarified that there were a number of Tostock village websites but the current one under discussion and used extensively for parish council information was owned by Cllr Ms Waitkins. Discussion centred on obtaining "onesuffolk" as the parish council's official site. This

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possibility would be looked into.

There was confusion regarding the mower – complaint/resignation of volunteers etc. The cutting season was April to October. MSDC had verbally confirmed they had no objection to widening the gap at the side of The Croft although there might be cost implications for widening and securing the access. Clerk to contact MSDC for written confirmation. Agenda item for discussion at the next meeting.

Grit Bins – SCC insurance covers designated villagers spreading the salt.

#### FINANCE

660 **Signatories – update:** The bank had received and confirmed the letter and the request regarding the Clerk. Forms had been obtained and were now to be completed by signatories and returned to the bank. The additional cheque book had also been received.

689 **Risk Assessment:** Ongoing.

691 **Cheques:** It was proposed by Cllr Ms Waitkins, seconded by Cllr Mrs Kemball that the following cheques issued for October be approved. All in favour.

#### Chqs

1127	Post Office (tax)	£ 86.60
1128	Litter Picker	£ 43.94
1129	Clerk (expenses)	£ 83.66
1130	E Markell (bench repair)	£ 58.32
1191	BDO (audit)	£156.00
1192	Swaingrove (Newsletter)	£119.00
1193	Sarah Place (services)	£ 30.00
1194	Community Action (insurance)	£394.12
S/O	Personnel October	£115.24

Current A/c £8,523.66    Income £4,182.00 (Precept/Grant)    Reserve A/c £28,374.76  
 Quarterly Summary for September 2014 to be circulated.

692 **BDO Audit 2013/2014:** Report circulated to all councillors. Council to continue reducing the level of reserves held. Councillors noted the Minor issue raised. Close of audit notice duly displayed.

SALC had recommended implementation of the internal control form and for a three year budget to be put in place – acceptance proposed by Cllr Ms Waitkins, seconded by Cllr Mrs Kemball – all in favour.

#### PLANNING APPLICATIONS

**3175/14 Little Orchard, Norton Road:** Demolition of existing garage and erection of new detached garage.

PC Comment: Support – proposed by Cllr Waitkins, seconded by Cllr Mrs Kemball – all in favour.

#### PARISH PLAN

Open day arranged for 30<sup>th</sup> November between 2 – 4 p.m.

#### EMERGENCY PLAN

Details from MSDC to be circulated and priorities designated.

#### VILLAGE MATTERS

**Trees Church Road** Response from land owners to the Chairman had indicated a need to prove the

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<b>&amp; Norton Road</b>	trees were overgrown/dangerous. To proceed further it was necessary to contact Highways to be considered under Health & Safety issues, take photographs and explain why the trees were considered dangerous. No decision reached.
<b>Apple Store</b>	Ongoing
<b>GLMotors Enforcement update</b>	Item to remain on the agenda.
<b>Mower</b>	The mower was not insured to go on the road. Clerk to obtain further quotes for cutting The Green and The Leys. Also obtain quotes for bollards. Agenda next meeting.
<b>Website</b>	Ongoing
<b>Notice Board</b>	Defer to next meeting
<b>Dog Bin</b>	Request for bin at bottom of Flatts Lane. Councillors agreed this would be considered when proceeding with the Parish Plan.
<b>Overgrown Hedging</b>	Hedging has been cut back – remove item from Agenda.
<b>Footpaths</b>	Mr Wadsworth had kindly agreed to continue with this work. Discussion centred on providing a circular walk but this was considered not feasible at present.  Council was informed that a villager was attacked by dogs on the footpath down to Rectory Farm. The land owner has erected a fence which will keep people out of the wood as well.
<b>Telephone box</b>	Councillors agreed to leave the phone box as is – no repairs to be carried out at present.
<b>Traffic Update</b>	The County Councillor has spoken with J Simpson (Highways) raising the various issues of concern. C Cllr Mrs Storey's response of 8 <sup>th</sup> October was read out by the Chairman.
<b>Diary Dates</b>	2015 meeting dates circulated to all councillors.

#### CORRESPONDENCE

Various brochures – circulated

Mrs J O'Reilly on behalf of the PCC - thank you letter for the donation. Memorial to be re-dedicated on 9<sup>th</sup> November at 10.45 a.m.

Resignation of Councillor Scully. MSDC notified.

SALC course on changes in legislation regarding filming and recording at meetings. Tabled.

DATE OF NEXT MEETING – 10<sup>th</sup> December 2014.

There being no further business the Chairman closed the meeting at 8.55 p.m.

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