

**MINUTES OF TOSTOCK ANNUAL PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY 10th JUNE 2015**

PRESENT: Ms S Waitkins, R Perks, D Blundell & Mrs M Bottomley (Clerk). D Cllr Ms S Mansel
(arrived 7.53 p.m.)
6 villagers

Declarations of Acceptance were signed and a brief discussion took place as to the appointment of a Chairman

ELECTION OF OFFICERS

Chairman: Cllr Ms Waitkins – proposed by Cllr Blundell, seconded by Cllr Perks – all in favour. There were no other nominations and the Declaration of Acceptance was duly signed.

Vice Chairman: Cllr Perks – proposed by Cllr Ms Waitkins, seconded by Cllr Blundell – all in favour.

APOLOGIES: County/District Cllr Mrs J Storey.

<u>PUBLIC PARTICIPATION</u> – no matters raised.

DECLARATIONS OF INTEREST - none

DISPENSATIONS - None

MINUTES OF THE PARISH COUNCIL MEETING 15th APRIL 2015

It was proposed by Cllr Ms Waitkins, seconded by Cllr Blundell that the minutes of the parish council meeting held on the 15th April 2015 be approved as a true and accurate record and signed accordingly. All in favour.

REPORTS

District Councillor – Ms S Mansel - report read out by the Chairman covering the New Council; Food Safety & Health; New Tenancy Agreement; Cllr Induction program; Corporate organisation and the Suffolk Show.

Police – one crime reported since the last meeting – 26 crimes for the year. Full report attached.

Village Hall – no report received by the Clerk.

FINANCE

660 **Signatories:** Forms had been obtained from the bank and forwarded to councillors for completion and authorisation with the bank to sign cheques. Matter ongoing.

700 **Accounts 2014/2015:** The accounts had been circulated prior to the meeting and there were no queries. Proposed by Cllr Ms Waitkins, seconded by Cllr Perks – all in favour.

The Annual Return and Annual Governance were approved. Proposed by Cllr Ms Waitkins, seconded by Cllr Perks – all in favour.

701 **Auditor:** Cllr Ms Waitkins proposed continuing with SALC as the internal auditor. Seconded by Cllr D Blundell – all in favour.

Signature.....

- 702 **Review of Risk Assessment/Standing orders:** Defer until July meeting.
- 703 **Financial Orders:** Reviewed and no changes proposed.
- 704 **Cheques:** It was proposed by Cllr Ms Waitkins, seconded by Cllr Perks that the following cheques issued for June be approved but awaiting confirmation of signatories before issuing. All in favour.

S/O Personnel May/June £313.00

Current A/c £5,707.71 Income £547.24 Reserve £28,385.42 Income £60.00

APPOINTMENT OF REPRESENTATIVES

Poors Charity /SALC	Cllr Ms Waitkins
Village Hall	Cllr Perks
Trees	Cllr Perks
Footpaths	Mr Wadsworth
Planning	Cllr Blundell

PLANNING APPLICATIONS

The following application was considered by councillors:-

- 1701/15 Reynolds House:** Erection of single storey garden room & two storey rear extension (following demolition of existing conservatory)
PC comment: Support – proposed by Cllr Blundell, seconded by Cllr Perks, all in favour.

Approved by MSDC:-

- 0070/15 Foresters, New Road, Tostock:** Severance of land and erection of one detached bungalow. Creation of new vehicular access.

VILLAGE MATTERS

Defibrillator Training session 27th June between 10 & 12 noon. This item will be located in the telephone box. Electricity being sorted out and casement to be purchased. Councillors stated a preference for using a key rather than telephone. Chairman to contact Tony France.

Signage Cllr Waitkins agreed to contact the police and negotiate a price for these.

D Cllr Mansel Advised current situation re enforcement Meadow House application which was being deferred until the result from The Barn, Flatts Lane was known.

CORRESPONDENCE

Letter from villager regarding pot holes. Clerk to contact SCC Highways about this. Chairman to forward copy of letter to Clerk.

DATE OF NEXT MEETING – 8th July 2015.

There being no further business the Chairman closed the meeting at 8.26 p.m.

Signature.....