

**MINUTES OF TOSTOCK PARISH COUNCIL MEETING HELD IN THE  
VILLAGE HALL ON WEDNESDAY 9<sup>th</sup> NOVEMBER 2016**

**PRESENT:** Cllrs R Perks (Chairman), J Kearsley, D Blundell, Mrs S Mansel, B Alexander, & Mrs J Le Fleming. D Cllr Mrs S Mansel & C Cllr Mrs J Storey. Mrs M Bottomley (Clerk).  
4 villagers

**APOLOGIES:** Cllrs R Phipps & Mrs C Debenham

<b><u>PUBLIC PARTICIPATION</u></b> – no matters raised
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**DECLARATIONS OF INTEREST**

Cllr Phipps - Item 6 Village Hall

**DISPENSATIONS** - none

**MINUTES OF PARISH COUNCIL MEETING 28<sup>th</sup> SEPTEMBER 2016**

It was proposed by Cllr Kearsley, seconded by Cllr Mrs Le Fleming that the minutes of the parish council meeting held on the 28<sup>th</sup> September be approved. All in favour by those who attended.

The meeting recessed for the next item.

**REPORTS**

**County Councillor – Mrs J Storey:** report circulated covering the Cabinet meeting on the 15<sup>th</sup> November, Devolution Deal, Be Safe and Seen in Suffolk, Suffolk Record Office (final shortlist of International Digital Preservation Awards). C Cllr Mrs Storey left the meeting at 7.45 p.m.

**District Councillor – Mrs S Mansel:** report covering Appointment of new Chief Executive; Shared legal services across 4 councils; Suffolk Waste Partnership; Governance and Constitutional Review; Community Infrastructure Levy; Devolution; Town and Parish Liaison meeting 10<sup>th</sup> November; CAB 1<sup>st</sup>/3<sup>rd</sup> Tuesday of the month – 15<sup>th</sup> November.

**District Councillor – J Levantis:** report circulated covering Suffolk Waste Partnership; Eat out Well; Year of Walking Babergh Mid Suffolk; Old Engine Meadow; Flats above Business project; Passivhaus Building Standard.

**Village Hall Committee** – last meeting took place 13<sup>th</sup> October. Play area inspection; future funding; current fundraising plans and succession planning. Next meeting 12<sup>th</sup> January 2017.

**Police** – link for information is <http://www.police.uk/Suffolk/H44/crime/2015-06/akk-crime>

The meeting reconvened.

**FINANCE**

702 **Risk Assessment:** ongoing.

718 **Signatories:** ongoing.

723 **Precept 2017/2018:** Following the Finance WP meeting a precept of £7,608.36 was

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recommended subject to further information being received from MSDC in respect of Band D properties. Final confirmation deferred until the December meeting.

- 726 **Cheques:** It was proposed by Cllr Mrs Mansel, seconded by Cllr Kearsley that the following cheques issued for November be approved. All in favour.

<u>Chq.</u>		
1182	Gipping Press (Inv.55322)	£145.16
1183	Litter Picker (October/November)	£ 97.50
1184	Clerk (expenses)	£ 80.05
1185	CAS (insurance 2016/2017)	£424.12
1186	BDO (Inv. 1541034)	£120.00
1187	Haughley Parish Council (share network)	£ 3.20
1188	S Place (payroll October Inv. 3661)	£ 10.20
1189	R Perks (repair)	£ 15.00
1190	Haughley Parish Council (scanner/5)	£ 5.00
S/0	Personnel (October/November)	£267.62

Current A/c £11,533.26    Income £75.00 (adverts)    Reserve £28,405.63

Receipts & Payments summary up to 24<sup>th</sup> October 2016 circulated.

- 727 **Online banking:** Councillors discussed and agreed to making enquiries for the Clerk to undertake online banking and for her to be able to transfer funds from Deposit to Current Account. Proposed by Cllr Alexander, seconded by Cllr Mrs Mansel – all in favour.
- 728 **Village Hall Grant:** The Village Hall had requested funding to purchase new tables & Chairs and councillors agreed the Grant form should be forwarded to them for completion and consideration by the Council. Proposed Cllr Alexander, seconded by Cllr Kearsley – all in favour.
- 729 **Village Hall Planning Application:** A planning application was required for installation of the outdoor table tennis table and the Council was asked to make the relevant application on behalf of the VH since preferential terms were available to the PC. Proposed by Cllr Mrs Mansell, seconded by Cllr Kearsley – all in favour. The VH were also asked to check whether planning permission was required in this instance.

#### PLANNING APPLICATIONS

Since issuing the Agenda the Parish Council had received a planning application for land at Perkins Way and the meeting agreed that a separate planning meeting should be held to enable this application to be advertised and for villagers to attend and comment. Meeting date set for 16<sup>th</sup> November 2016.

Councillors then considered the following application:-

**3568/16 Westwood, Leys Road:** Erection of 2no. single-storey detached dwellings and construction of new vehicular access to serve plot 2, following demolition of existing single-storey detached dwelling.

PC comment: support (unanimously approved by councillors)

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VILLAGE MATTERS**Signs on  
Green**

Ongoing.

**The Leys**

A Planning party has met and it was decided to wait until next year before commencing work to remove weeds etc from the pond. The Willow trees needed to be removed but it was noted that planning permission was required and additionally that advice should be sought in respect of the Oak tree which was damaged and may need to be made safe if not removed.

**Church  
Road**

Clerk to contact M Ryder at the Woodland Trust (Kempton Way, Grantham, Lincs NG31 6LL) pointing out the overgrown hedges needed attention. Additionally to contact the Forestry Commission regarding the woodland at the lower end of the village.

**Bus Shelter  
& bench**

Bench placed on order. Work on the bus shelter progressing.

**Gateway  
Signage**

Quote received from Glasdons and to be checked correct as part of the Village Plan. Licence and contractor to be approved by SCC Highways. Liaison with Highways to be undertaken in respect of measurements, locations and angle of signs. Acceptance proposed by Cllr Kearsley, seconded by Cllr Alexander – all in favour.

**Chronicle**

Additional help with the Chronicle production to be advertised in the magazine. Councillors agreed for an item to be included on the Agenda to enable any matters to be considered/ highlighted for inclusion the magazine.

**The Croft**

The Chairman reported that residents had received a letter stating that at a meeting in December it would be confirmed there would be no changes to The Croft and it would remain as sheltered housing. Remove from agenda.

**Vacancy**

The Chairman pointed out there remained one vacancy on the parish council. Mention to be made in The Chronicle.

CORRESPONDENCE

Bowls Club - letter of thanks received for the donation. Noted  
Memorial Service on the 20<sup>th</sup> November 2016 for Ms Sheena Waitkins. All villagers invited.  
Sale of Gardeners Arms – Agenda item December meeting.  
Various brochures for circulation

DATE OF NEXT MEETING – 14<sup>th</sup> December 2016.

Apologies from Cllr Mrs Le Fleming for meetings 16<sup>th</sup> November and 14<sup>th</sup> December 2016.

There being no further business the Chairman closed the meeting at 9.02 p.m.

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