

TOSTOCK PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 12th DECEMBER 2018

Present: Cllrs R Perks (Chairman), J Kearsley, D Blundell, P Fletcher and S Mansel
Mrs S Brown (Temporary Clerk)
Twelve Members of the Public

1. APOLOGIES: Received and accepted from: County Cllr J Storey, Cllr Cytacki and Cllr Debenham

2. DECLARATIONS OF INTEREST: Cllr Perks and Cllr Fletcher in respect of any item relating to the Village Hall as members of the Village Hall Committee. Cllr Perks in respect of item 11ii and 11iii.

3. DISPENSATIONS: None.

4. MINUTES OF THE PARISH COUNCIL MEETING 21st NOVEMBER 2018:

Cllr Kearsley proposed and seconded by Cllr Fletcher, all in agreement that the minutes of the Parish Council meeting held on the 21st November 2018, were approved as a true and accurate record and signed accordingly.

5. REPORTS:

a). County Councillor **Cllr J Storey:** Apologies had been received and a report had been circulated to Councillors which included: Council meeting 6 December, SCC budget setting for 2019/20, Suffolk wins praise at the national Community Energy Awards 2018, The Hold construction is underway, new Suffolk fire and rescue service vehicle on the road and locality funding. It was agreed to alert other organisations to locality funding through an article in The Chronicle

b). District Councillors **Cllr S Mansel:** A report had been received and circulated to Councillors which included: Permitted Development rights, Citizens Advice Bureau, Memorial Oak Avenue, Financial monitoring, Babergh Mid Suffolk building services, Polling Station consultation. To place an article in The Chronicle on Tostock being in the Thurston ward for the next elections in May.

c). Village Hall: No Report had been received.

d). Chairman: Advised the social event 'Keep Tostock Tidy' will be held on Friday evening with mulled wine and mince pies all welcome. It was hoped residents will come along and sign up to volunteer.

6. Public Forum: A resident felt the notice for the meeting on the potential development in New Road was a bit misleading. The Chair advised emails had been sent out to as many as possible, as it was a potential development and not a planning application it was felt a meeting should be called as soon as possible. A resident felt the developer had ticked all the boxes as they had consulted the village. A number of residents expressed concern at the potential development. It was suggested if further special meetings were called an email cascade could be used or a leaflet drop would be useful for notification as not all residents used the internet. The resident from 6 New Road addressed the Council advising the previous planning comments had been taken on board and they would now ask for the Councils support.

7. TO CONSIDER COMMUNITY INFRASTRUCTURE LEVY:

It was hoped the Village Hall will have ideas for funding, it was advised there was more money available than initially thought with approximately £15,000 available.

8. TO CONSIDER APPOINTMENT OF LITTER PICKER CONTRACTOR:

An advert had been placed in The Chronicle and the Clerk advised only one contractor had responded. The Clerk to go back to the Contractor accepting the terms of reference including appendix, to provide monthly invoices and receipts for any purchases, to pick up any equipment from the Chairman. The Clerk to contact MSDC informing them of the address where the purple bin can now be emptied.

Signature.....

9. TO CONSIDER PROTOCOL FOR DEALING WITH PRE-PLANNING APPLICATIONS:

A pre-planning protocol had been circulated to Councillors. Cllr Kearsley proposed adopting the protocol seconded by Cllr Fletcher all in agreement to adopt the pre-planning protocol.

10. FINANCE:

Finance Report: The third quarter against budget and the December payment schedule had been circulated to Councillors.

782 Payment of Cheques: All in agreement for the payment of cheques as below:

Cheques:

- 1308 – Temporary Clerk hours and expenses to 12.12.2018
- 1309 – Christmas Tree and batteries for Christmas lights £85
- 1310 – HMRC £73.40
- 1311 – Clerk December salary

(Due to clerks November salary being overpaid the December salary payment rectifies this)

Total expenditure for December 2018 £781.76

Total income for December 2018 £35.36

Current Account at 30.11.18 £19,265.39 - Reserve Account at 30.11.18 £17,427.97

- i. To Confirm Precept and sign the Precept requirement form:

The Clerk advised Council the Council Tax Base 2018/19 was 199.35 the Tax Base 2019/20 is 210.28 a change of 5.5%. The precept was confirmed as £8285 and the Chair, Cllr Kearsley, Cllr Blundell and the Clerk signed the application for precept form.

- ii. Village Hall Grant Payment:

Council discussed Cllr Mansel proposed making the annual grant payment to the Village Hall in April after the Parish Council received the precept payment seconded by Cllr Perks all in agreement. To place on the April agenda.

11. PLANNING:

- i. Application DC/18/05144 Land north of village hall, Norton Road – Variation of Condition 15: Council discussed and agreed no comment.

Cllr Perks left the meeting Cllr Kearsley took the Chair

- ii. To Consider potential development New Road: The Chair summarised the main comments received at the meeting on the 21st November:

- The Capacity of New Road and surrounding infrastructure
- The need for appropriate affordable housing
- Flooding issues in the village of Tostock
- Problems already occurring with the Sewerage pumping station
- Surface and Foul Water impact assessments needed

Council discussed commenting: The developer needs to take action on the issues outlined above as well as consider making part of the application for design and layout a full planning application and the remainder outline planning. The developer is asked to come back to the Parish Council when plans are finalised. To ensure proper site management is in place to avoid any unnecessary disruption. The Parish Council to highlight they would be willing to manage the green amenity areas. To highlight to the developer the importance of proper consultation with neighbours. The Parish Council would encourage the developer to look beyond building regulations. All in agreement for the Clerk to send the above comments to the developer.

A number of residents gave their views on the potential development, the Chair advised the Parish Council will take on board the comments of the residents of Tostock and the comments received at the meeting. It was advised all the Parish Council can do at the present time is send their comments to the developer. The merits of a Parish Plan or a Neighbourhood Plan were briefly discussed and it was agreed to place this on the next agenda.

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- iii. Application DC/18/05272 6 New Road – Outline planning permission erection of 1no dwelling creation of a new vehicular access: Council discussed Cllr Mansel proposed no objection with the comments the Parish Council are pleased this is a small two bedroom bungalow and meets the need for smaller properties in Tostock seconded by Cllr Kearsley all in agreement. Cllr Perks re-joined the meeting as Chair

12. VILLAGE MATTERS:

- a). Norton Road – Ditches and Trees: No further update had been received from landowner. It was advised surface water runoff from the new development on Norton Road runs into the ditch which hasn't been cleared. Cllr Mansel advised this was not an enforcement matter. The Clerk to inform Suffolk highways of surface water run-off from the Norton Road development running into a ditch which is overflowing and causing flooding on Norton road.
- b). Dog Waste Bins – The Clerk to chase Glasdon for the three straps that have been ordered. The Village hall bin has now been emptied and MSDC confirm it is back on the list to be emptied.
- c). Speed Stickers – It was advised there is still a number of stickers left.
- d). Christmas Tree on The Green: The Christmas tree with lights has been erected on the The Green. Thanks were given to Cllr Fletcher for all her work and to all those who helped erect and decorate the tree. A letter of thanks to be sent to the young resident who held a cake stall in the summer raising funds which have gone towards the Christmas tree. Thanks also went to the resident who put in the pipe at their own expense.
- e). Speed Indicator Displays: Ongoing.
- f). Home Security Presentation: The Chair advised the Community Police had agreed to attend the Annual Parish Meeting in April.
- g). Parking on The Green: Cllr Fletcher advised the car which had been permanently parking on The Green was no longer doing this, to take this off the agenda.
- i). Village To Do List: It was hoped the event on Friday will cover this, it was asked if someone needs to take responsibility for taking names on the evening. It was hoped this would grow organically with a volunteer/s co-ordinator/s.
- j). Flower boxes at gateways: The Clerk advised Cllr Storey agreed this would be a nice idea and had copied her response to the local highways team so that they can contribute to the discussion. The Clerk had sent an email to SCC highways asking for permission no response had been received from Highways. To place on next agenda
- k). Tree planting: Cllr Fletcher had not yet had a response from Community Action Suffolk but will go back to them again.

13. ITEMS FOR THE CHRONICLE:

Locality Funding available from Suffolk County Councillor Jane Storey
Ward Changes for the next election in May 2019

14. CORRESPONDENCE: Circulated to Councillors

- 2018 Review of Polling Districts, Polling Stations and Polling Places: It was noted there is to be no change in Tostock with the village hall still being used as the polling station, but Tostock will be in the new Thurston Ward for District Council elections in May
- Natural England wished to carry out a pond survey between April and June 2019 to improve understanding of the condition of ponds across the area and will use the information to develop a strategy for pond creation and enhancement for the benefit of wildlife, particularly for the Great Crested Newt. Council all in agreement for this to take place.

15. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA:

To place Neighbourhood Plan/Parish Plan on next agenda. To place co-option on next agenda.

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16. DATE OF NEXT MEETING: To confirm the date of the next scheduled meeting, as Wednesday, 9th January 2019 at 7.30pm in the village hall. The Chair confirmed all dates previously issued are all now confirmed with the Village hall.

17. TO RESOLVE TO CLOSE THE MEETING TO THE PUBLIC TO PROGRESS STAFFING ISSUE:
It was resolved to close the meeting. The Chair updated Council in regards the Clerk.

The meeting closed at 9.30 p.m.

Signature.....